

# Canva In Five Easy Steps

**1**

## Step One

Create a Canva account by going to [canva.com](https://canva.com) and clicking on "sign up" in the top right corner

**2**

## Step Two

Now that the account is created, head to the home page of Canva and select "create a design."

**3**

## Step Three

Select one of the suggested design types, or manually enter a design type into the search bar. Some options include whiteboards, graphs, posters, and more.

**4**

## Step Four

Now that you have selected your design type, you can search for templates to use. These templates will provide a baseline for you to build your design off of. You can choose not to use a template, but it is recommended for new users.

**5**

## Step Five

Once a template is selected, you can now edit it however you wish in order to complete your desired design. This includes images, graphics, texts, and the ability to modify text size, colors, and more. Once the design is complete, click on file in the top left corner and then select save. To download, click share in the top left and the download.